

AMP IT UP 3.0

Asset management planning can bring great benefits to municipalities across Ontario, including enhanced long-term financial planning and decision making as well as meeting potential eligibility requirements for senior government funding.

Enhancing Municipal Capacity to Implement Asset Management Plans

MFOA and the Ministry of Infrastructure have provided funds to assist MFOA in delivering resources for expert assistance to aid Ontario municipalities with asset management planning.

Project 1 - Coaching and Assisting Municipalities

Individual help is provided for up to 100 small municipalities (population under 5,000) - applications will be considered on a first come, first served basis (30 hours consulting assistance per municipality)

MFOA, through the **Consultant assigned to the municipality**, will:

- assess the current Asset Management Plan (AMP) of each municipality;
- determine the level of staff involvement and comfort with the AMP;
- identify gaps in the existing plan;
- develop a “next steps” work plan that the municipality can manage given its resources; and
- provide a maximum of 30 hours consulting assistance to resolve issues encountered as the municipality moves through the work plan. The consulting will be provided virtually (i.e. internet/phone).
- Prepare a report summarizing the activity and progress of the municipality.

Project 2 - Group Workshops to Assist Municipalities

MFOA will engage consultants to develop and deliver workshops on various topics that will enable municipalities to complete the work required to comply with the Regulation. (Open to all municipalities)

Asset management workshops includes activities that will be based on the specific needs of the municipality attending the workshop but could include, for example, assistance in complying with any of the following requirements of the Regulation:

- Determining current levels of service per s. 5(2)1.

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- Creation of an asset inventory per s. 5(2)3.
- Conducting condition assessments on assets per s. 5(2)3.iv.
- Determining the lifecycle activities and costs that would be required in order to maintain current levels of service for 10 years, per s. 5(2)4.
- Determining current replacement value of their asset inventory

The Workshops will enable municipalities to share their ideas for improvement and discuss challenges. The consultants will provide individual coaching on the individual municipal data so that all municipal staff participating are able to progress after the workshop.

MFOA will deliver three workshops over the 3 year term of AMP it Up 3.0 and will be made available to all 444 municipalities using a phased approach:

Project 3 - Cohort Based Working Groups

Given the nature and scope of asset management, MFOA believes that municipalities progressing together and learning from each other can be an important tool for sharing resources, best practices and common approaches. It has significant potential for helping small municipalities with resource issues by sharing work and knowledge among members based on consultant research and support. A group of municipalities will work with an individual consultant with monthly meetings and follow up on various asset management topics for up to 24 months.

MFOA will establish and support 5 cohort-based working groups to allow up to 15 municipalities per group to share implementation lessons and identify common areas of friction and provide a continuous feedback loop to ensure workshop lessons remain fresh. These groups will act in a manner similar to a community of practice, though MFOA will provide the leadership and structure to these community of practice cohorts.

We will structure working groups to encourage application of concepts learned in the workshops and to facilitate and encourage ongoing municipally-led communities of practice.

The consultants will conduct research to deliver customized, needs-based technical sessions for each group.

Project 3 aims to encourage municipalities to participate in the working groups and MFOA will:

- Provide key online resources;
- Provide useful information about establishing and maintaining an asset management cohort-based working group;
- Facilitate communities of practice around specified topics;
- Coach the working groups through a series of work activities to be completed and discuss issues with their peers; and
- Engage consultants to develop topics and organize the groups by population and type of infrastructure.

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